

Neighborhood Charter School  
Board of Directors  
Meeting minutes August 21, 2008

Board Members present: current board members: Carol Keller, Amy Jeffries, Maya Jenkins, Keith Rouse, Terry Roth, Jill Kaechele, Curtis McHardy, Tammie Mitchell, Teresa Lee, Kole Camp, Lisa Roberson, Doug Blackmon, Sherri Scott, Beth Wells, Cindy Cahalen and William Teasley

Guests: Elizabeth Carr, Cheryll Booth, Veleta Greer, Elizabeth Swern, David Roth, Lesa Hope, Kristian Vatalaro

Meeting was called to order at 6:40 by Cindy Cahalan.

Terry moved to approve meeting minutes from March 12. Teresa seconded. All voted to approve the minutes.

Amy made a motion to approve the agenda. Terry seconded motion. All voted to approve the meeting agenda.

Public Comment.

Lesla Hope thanked the board for all of their work.

David Roth gave a high level speech about building and grounds; discussed allocation of funds. Jill discussed that the playground is not safe.

New Business:

Election of officers.

Governing Board Chair - Tammie Mitchell: Doug made motion/Amy second/all approved.

PF&I - Sherri Scott: Lisa made motion/Amy second/all approved.

Fund Development - Melissa Devereaux: Keith made motion/John Second/All approved.

Personnel - Beth Wells: William made motion/Amy second/ all approved

Finance - Keith Rouse: Terry made motion/Doug second/Amy abstained

Board Orientation

Session conducted by Tammie Mitchell.

Code of Ethics was signed by all parties.

Conflict of Interest needs to be re-written.

Roberts Rules will be used as a guide for meetings.

By-laws will be re-visited.

Expectations were set for all board members.

Special Reports: None

Unfinished Business: None

Principal/Executive Director's Report

Jill Kaechele presented report.

Jill spoke about what a great school we have. How great the children are and how things are starting to settle down. Jill advised the board that Amy Handler received a grant for drama. /Jill discussed the CRCT results. She outlined what the numbers mean, how we can improve the scores, and what steps will be taken. The curriculum committee is working along with her to come up with a plan.

Jill discussed staff coordination and additional art exploration classes during the recess/lunch hour. Jill spoke about the playground being un-safe and that we as a board need to be aware of these issues. Jill stated she is working on a discipline plan to bring to the board-She also spoke about not replacing the role of Margaret Jones until next year.

### Board Reports:

#### Personnel Committee:

Beth Wells presented the report.

Beth is new to the board and she will work with Tammie and Jill to come up with personnel plan for the year.

#### Fund Development:

Overview given by Melissa Devereaux.

2008-2009 Fund Development Objectives will be laid out in the September board meeting.

Melissa discussed the committee structure and how Fund Development as a committee would work this year.

The Fall Fling is coming along and more information will be provided in September.

#### Finance Committee:

Keith re-presented the budget to the board.

The budget includes \$150K put aside for the purchase of the building.

We currently have a 5 student shortfall.

There was a discussion around the \$31K expenditure for painting w/o board approval.

This issue will be addressed at the next board meeting

#### Parent and Family Involvement:

Sherri Scott presented the report.

Sherri discussed the point system and the way families have been graded.

She talked about removing tardies from the point system.

Sherri discussed how families are currently put on probation.

Sherri proposed her direction for PF&I and the involvement of Kelly Dennis in her new role (she will be responsible for taking care of the data surrounding PF&I).

#### PTCA:

Lisa Roberson presented the report.

Lisa presented the PTCA's Annual Specific Goals and Operating Procedures for the 2008-2009 school year.

Lisa discussed the membership fees and that membership cards have been given out to some families.

She talked about the goal to increase family involvement and volunteering.

PTCA will continue renting trunks and having visiting presentations.

Lisa discussed the feeling of community trying to enhance that this year.

She discussed the PTCA budget and how the PTCA profits would spent.

Lisa presented the DRAFT PTCA By-Laws for the board's consideration for approval at the next board meeting and to be presented at the upcoming PTCA meeting as a draft.

Lisa asked that the Annual Specific Goals and Operating Procedures be approved. Amy made the motion/Kole second Lisa Abstained.

### New Business

Playground was discussed as a liability/and we need to work with Building & Grounds to come up with a workable plan.

Announcements were read.

Keith motioned to adjourn meeting. John seconded motion. All voted approval. Cindy Cahalen adjourned the meeting at 9:13.