

**NEIGHBORHOOD CHARTER SCHOOL
BOARD OF DIRECTORS MEETING/RETREAT
OCTOBER 13,2004**

Members present:

Kevin Perry; Guy Seymour; Randy Brookins; John Newcomb; Peter Ernst; Jackie Rosswurm;
Melanie Selcho; Katy Seib; Leslie Grant; Jeff Larson; Amy Damiani; William Perry; Chris Morse;
Diane Phail; Natasha Silas; Paula Jessup

Guest present:

Cindy Etheridge

Kevin Perry called the meeting to order at 3:45 pm. Minutes were approved. Agenda was approved.
No public comment

Cindy Etheridge from Gifford, Hillegass & Ingwersen,LLP summarized the results of our Annual Audit.
She explained the planning phase, reporting phase and the review of documents such as Board minutes.
She presented statements of Financial position and statements of Cash Flows.
They did suggest that the budget be in Quick books.

Executive Director/ Principal's Report was presented. Jeff Larson made motion that on rare occasion when
an academic situation warrants a class be increased by one student that would be allowed for that school
year. Second by Leslie. Approved by 14. One abstained.

Katy Seib presented the Sexual Harassment Policy.

Jeff Larson made a motion to approve this policy with the understanding that the committee would
investigate 3 items. The items were 1). Specify whether immediate action needed
2). Where appropriate phrase under III sanctions
3). To include all involved even parents.

John second.

Amendment covered entities

All approved

Update on Annual Campaign.

\$30,000 has been raised so far

Board voted last May to raise \$10,000 for the Annual Campaign.

\$9,000 has been raised by the Board in pledges and contributions.

100% Participation by the Board is expected.

Personnel Handbook is being worked on.

PTCA update by Amy.

Melanie Selcho/ Finance will investigate the different options for the different checking accounts the
school has. We are charged a monthly service charge on each of our accounts by Suntrust.

Kevin Perry led our Board Retreat.

Paula Jessup was nominated as Recorder.

Next meeting November 10th.

Auction October 16th

Meeting adjourned around 7:30 pm

Respectfully Submitted,

Paula Jessup