

Business Operations Dashboard

Finance “Big Rocks”	Operations “Big Rocks”
<ul style="list-style-type: none"> ✓ Pension Funding resolution (Q4 2013) ✓ Established cash reserve (Q1 2014) ✓ FY15 Budgeting Model (Q2 2014) ❑ Refinancing Plan for MC (Q2 2014) ❑ Policy Manual Updates (Ongoing) ❑ Fixed Asset Audit (Deferred to FY15) 	<ul style="list-style-type: none"> ✓ Building Service Request System (Q1 2014) ✓ Virtual File Cabinet (Q1 2014) ✓ Technology Plan (Q2 2014) ❑ Policy Manual Updates (Ongoing) ❑ Building & Grounds Plan for MC (Deferred to FY15)
<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <ul style="list-style-type: none"> ✓ Completed ❑ In Progress ❑ Not Started </div>	
Operating Cash (Checking + MMA) (as of 4/30/14)	\$975K (Bank of North Georgia)
Investments (CDs) (as of 4/30/14)	\$656K (Edward Jones + Self-Help + SunTrust)
Line of Credit (as of 4/30/14)	\$0K
# Students (as of 4/30/14)	669
YTD Operation Income or (Loss) (as of 4/30/14)	\$899K

Business Operations Report

- ▶ YTD Financials through 4/30/14
 - Profit and Loss Statement (see statement)
 - Cash flow Statement (see statement)
- ▶ FY14 APS Allocation
 - Current APS allocation reflects 669 FTEs update allocation started in December
 - FY14 APS Funding for ANCS @ ~\$9,120 per FTE
 - State Health Plan adjustment projected to be 50K will finalize in June
- ▶ Other highlights
 - Completed FY15 budget for Board Approval
 - Obtained term sheet for refinance of middle campus (target close is June 30th)
 - Grant funding prospects in FY15 are improving
 - Technology subcommittee fully operationalized (see slides)
 - School Nutrition business plan for FY15 completed (see slide)
 - Business Operations Chair transition completed in June

Business Operations Report (School Nutrition in FY15)

- ▶ Overview:
 - Challenges between the vendor and ANCS
 - ANCS has the resources to manage our food services “in house”
 - Moving food service “in house” gives us more control and flexibility
 - Will work within existing budget to offer more services
 - Utilize both campus kitchens for teaching & learning
- ▶ Offering:
 - Keep: Standard Breakfast + Lunch (improve food quality & options)
 - Add: Daily Salad Bars
 - Add: Staff Lunch options
 - Add: Meal Packages for class snacks, athletics + events
- ▶ Thought Leadership:
 - Model “Farm to Table” school lunch options within the Jackson Cluster
 - ANCS Chef will involve students in the nutrition program & school garden

Business Operations Report (Technology Subcommittee)

► Overview:

- Committee of five school employees, two non-employee parents, one board member
- Met approximately ten times between February and May
- Tasked with developing multi-year technology plan for Board approval

► Technology Vision:

- Technology supports personalization (CES and ANCS guiding principle)
 - One tool to promote project-based learning and authentic assessment
- Teachers and students should be empowered to explore creative and varied methods of instruction and learning
 - Technology should be available to support them
- Teachers and students are the primary drivers of using technology
- Invest in professional development for technology staff
- Provide teachers sufficient technology-related professional development
- Add additional technology staff (at least PT) as soon as budget allows

Business Operations Report (Technology Subcommittee)

▶ Structural Recommendations:

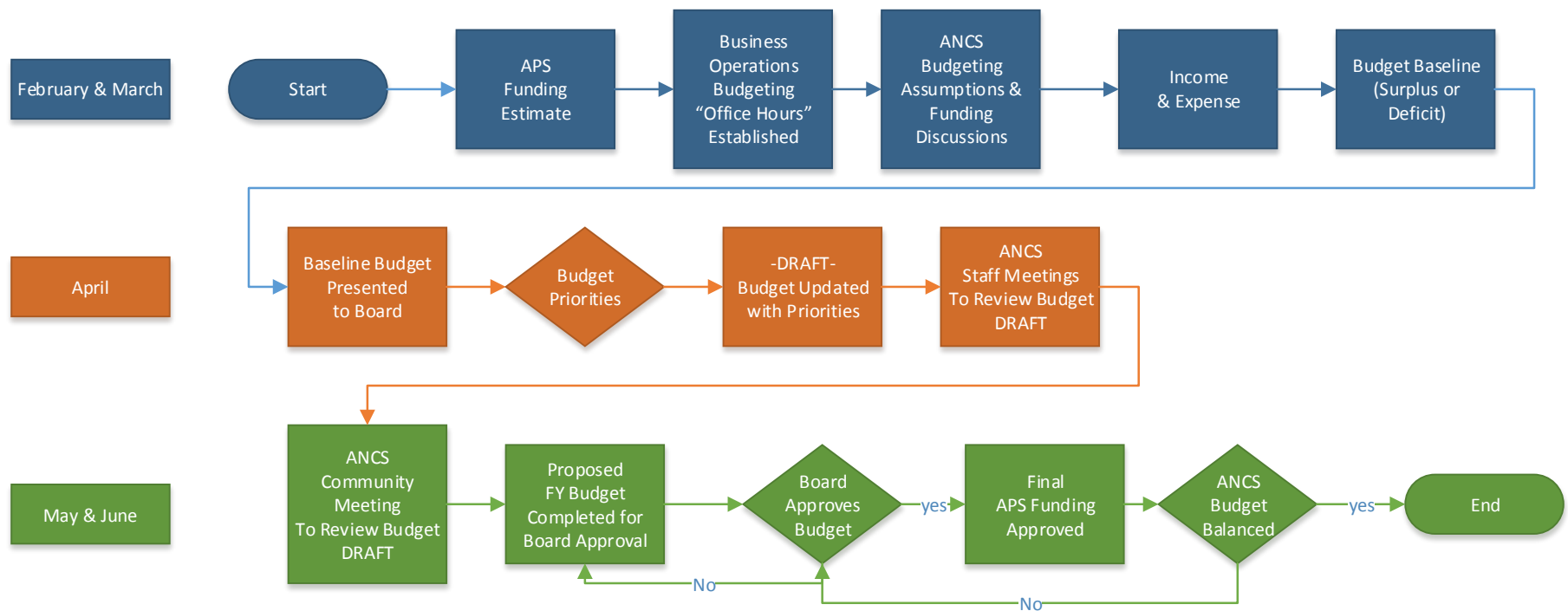
- Board should adopt a three-year technology plan July 1 2014 through June 30 2017
 - Socialize with parents, faculty & staff
 - Comprehensive plan will be available by July 1st
 - To be voted on at fall Board meeting after introduced to community
- Technology committee should continue meeting on a regular basis
 - Bi-monthly schedule
 - Need to have board visibility and support
 - Mitch White will not be available to chair in current format

Business Operations Report (Technology Subcommittee)

- ▶ DRAFT of Key Technology Plan Recommendations:
 - Standardize around Google for a cloud-based storage, backup and email system for faculty and staff
 - Introduce student-managed accounts (without email) in 5th grade
 - Step up professional development before and during school year
 - Install a robust, centrally managed wireless network on both campuses
 - Implement a three-year purchase cycle for teacher laptops
 - Lead teachers receive a new MacBook every three years (no more than four max)
 - Student laptop carts sufficient to support three classes per campus simultaneously
 - Implement flexible school-wide content-filtering system
 - Implement standard school-wide anti-virus program
 - Implement print-management solution on school copiers
 - Implement standard school-wide gradebook system
 - Requirements must be finalized by gradebook committee
 - Expand use and availability of document cameras (one per classroom)
 - Continue support of: website, library inventory system, business office, etc.
 - Hire additional (entry-level) technology staff as soon as budget permits
 - Increase budget to support above and have a replacement reserve (~\$50k/year total)

Business Operations Report

► FY15 Budgeting Process



Business Operations Report

- ▶ Final FY15 Budget is at **\$8K** surplus with the following assumptions:
 - APS Allocation (State & Local) funding levels will **increase** 12% for Local revenue
 - APS Allocation (State & Local) funding levels will **increase** 3% for State revenue
 - APS Allocation State Health Benefit adjustment for middle campus of 50K
 - Title 1 funding for middle campus will be grandfathered for FY15
 - Enrollment will remain the same at the elementary & middle campuses
 - State NTRP Grant Program funding ends in FY14 with 45K of carryover funding from FY14
 - No catering/supplemental lunch revenue
 - Refinance of the middle campus will incorporate building & grounds improvement funding of \$300K to be spent over 24–36 months
 - Auction is budgeted for 100K of revenue (with 30K of expense)
 - Annual campaign is budgeted @ \$200 per child
 - Break-even activities – Aftercare, field trips, athletics
 - No programming changes planned
 - Add: Increased normal operating expenses (Staffing, Technology & Capital improvements)

Business Operations Report

- ▶ **Priorities for FY15** (budgeted revenue):
 1. **Add:** Salary increases for staff and within budget (Approx. \$185K)
 2. **Add:** Teacher Technology refresh (~\$45K) to be financed into building refinance
 3. **Add:** Lead 2 FTE lead teachers at MC (~100K) (i.e. special ed)
 4. **Add:** Academic assistance from 1/2 to full-time at the EC (~\$30K)
 5. **Add:** Associate teacher for PE at the EC (~22.5K)

- ▶ **Recommended Priorities for FY15** (with additional revenue):
 1. **Add:** Change associate special ed teacher to a lead at the EC (~25K)
 2. **Add:** Instructional coaches at both the EC & MC (1.33 FTEs) (~85K)

- ▶ **Possible Priorities for FY16 ?** (needs alignment in the strategic plan)
 - **Add:** Increase nurse position to one FTE shared between EC/MC (~22.5K)
 - **Add:** Decrease class size to original levels in 2009 (~\$1 million)
 - **Add:** Spanish program (~\$200K)

Business Operations Report

▶ Recommendation:

- Upgrade wireless network from consumer-grade “dumb” access points to centrally managed, enterprise-grade wireless network in June 2014
- Unanimous recommendation of all members of technology sub-committee and Business Operations Committee

▶ Benefits:

- Increased stability and reliability (especially important for online testing)
- More throughput (each device rated for 200+ high-speed users)
- Automatic redundancy and traffic routing
- Heterogeneous access points allow support for multiple 802.11 wireless protocols (a/b/g/n etc.) and frequencies (2.4/5 GHz) without slowing faster devices
- Central management allows better diagnostic tools and reporting
- Separate networks for students, teachers, guests, etc. if desired

▶ Cost:

- No more than \$24,900 including installation, configuration, and peripheral purchases (e.g. switches and cabling) for both campuses
- Lowers expected FY 2014 surplus from ~\$54k to ~\$19k

Fund Development

Informational Items

- **Fund Development YTD:** \$233,360.54 (all events plus Annual Campaign)
(See Full Report)

- **Annual Campaign Earnings:**
 - April 2014: \$12,606.33
 - YTD 2013/2014: \$119,994.81

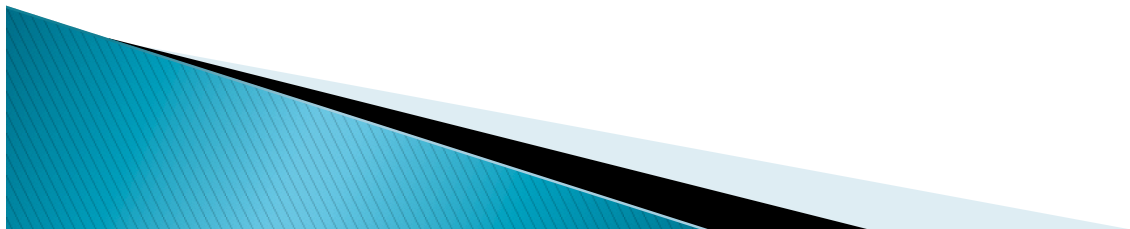
- **Annual Campaign Update:**
 - **Email Blast:** Emails went out to everyone on the ANCS Courier List. We implemented a new method of payment for one time donations (STRIPE). It allows donations to be made without having to go through *Paypal* which requires an account/password.
 - One more email will be sent out at the end of the year
 - **‘Carpool /Campaign’** We spent one morning at each campus with students in the carpool lines passing out an Annual Campaign flier along with a breakfast treat. Hopefully we will see some returns from this in the May report
 - **“PTCA Movie Night”:** Fund Development partnered with PTCA to provide snacks at the movie night on May 17th at the MC; this was not intended to generate revenue; the goal was exposure

Executive Director's Report

- ▶ Performance Dashboard
- ▶ Georgia 5th Grade Writing Test
- ▶ Spring Stakeholder Surveys
- ▶ Charter Renewal Process

Updated Performance Dashboard

See “ANCS Performance Dashboard_April 2014.pdf”



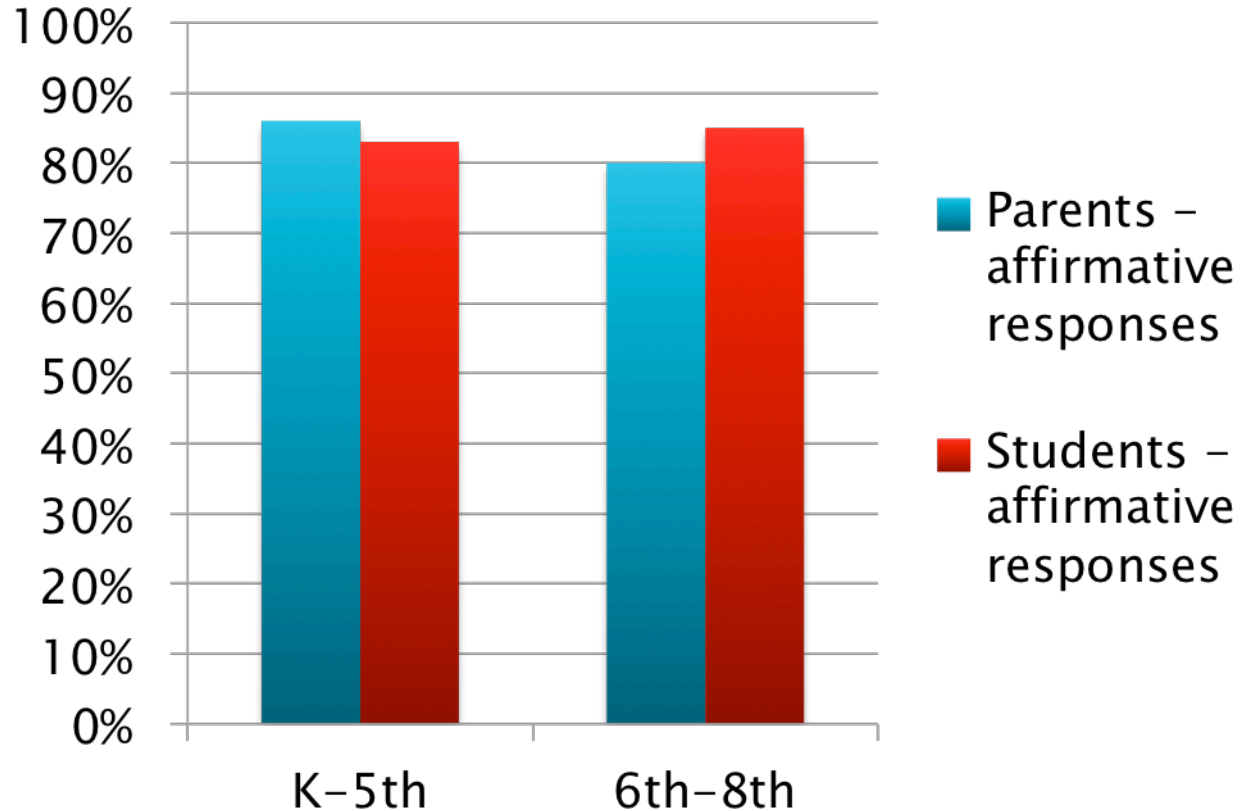
5th Grade Writing Test

- ▶ In March, ANCS 5th graders took the required Georgia Writing Test administered to all public school students in the state
- ▶ Scores returned to schools last week of April
- ▶ 96% of ANCS 5th graders met/exceeded standards on writing test—highest percentage of any 5th grade class in history of the school
 - 21% exceeded standards
 - 88% of students with identified disability met/exceeded
 - Average scale score of 226 (250+ is exceeding threshold)

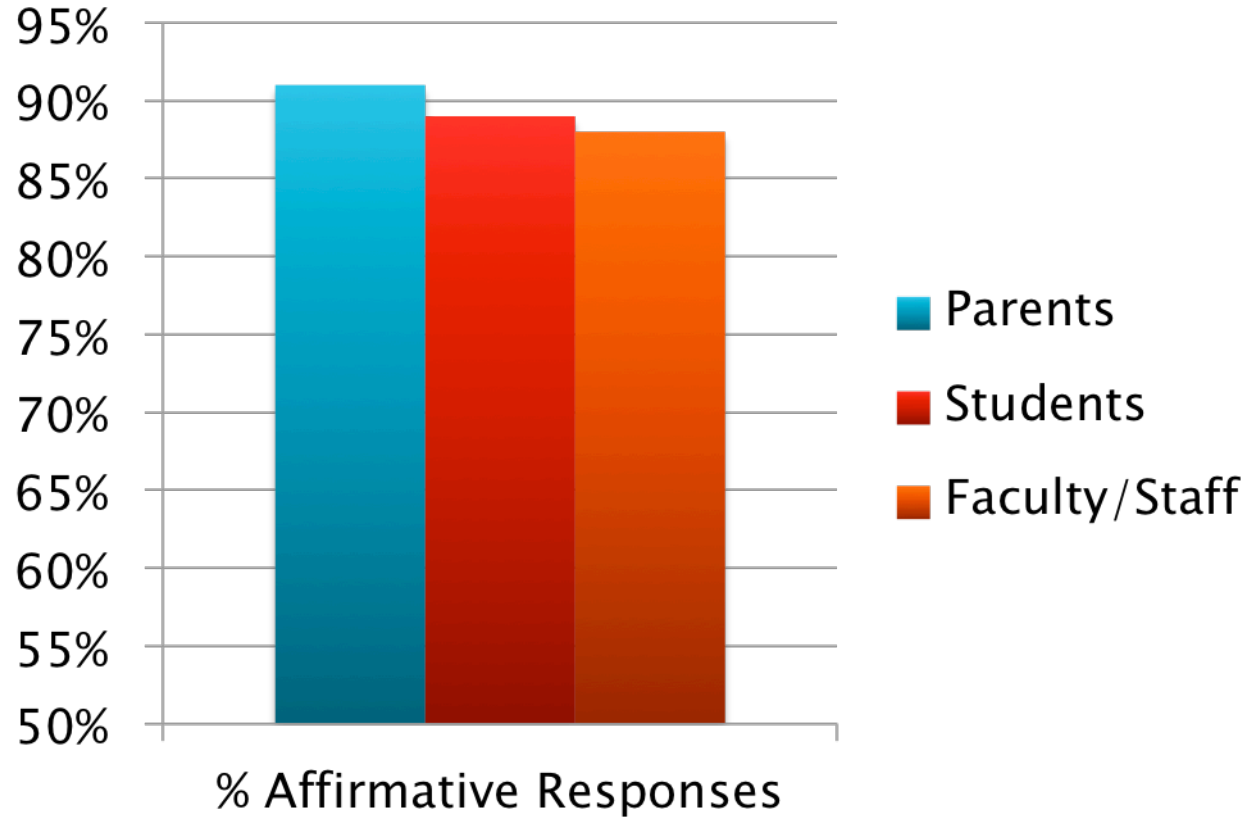
Spring Stakeholder Surveys

- ▶ Four stakeholder satisfaction surveys distributed to students, parents, and faculty/staff during year
 - Fall (Oct), Winter (Jan), and Summer (May): short surveys to assess overall school satisfaction and track responses to similar questions across the year
 - Spring (March): surveys focused on school personnel and responses used in support and evaluation process with employees

Experience with teacher was beneficial for student's learning...



Feel well-supported by administration and support staff...



ANCS Charter Renewal Process

- ▶ Current ANCS charter agreement with APS and state runs through June 30, 2016
- ▶ APS Office of Innovation is refining its renewal process to simplify requirements for high-performing schools like ANCS
- ▶ Emphasis on two main areas in renewal:
 - How have you performed in relation to your contract goals during the charter term?
 - What unique features of your school do you wish to keep and what unique features do you wish to change and/or add for the next charter term?

ANCS Charter Renewal Process

Fall 2015:
Charter Renewal
Petition
presented to
APS board

Winter 2016:
APS-approved
petition
presented to
state board

July 1, 2016:
New charter
term begins

Title

- ▶ Item 1
- ▶ Item 2

Chart Name

Insert chart/graphic

