ANCS Governing Board Initiative Timeline 2014-2015

Task	Area	Status	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Teaching and Learning	School Leadership												
IB Task Force led by Cathey Goodgame	Goodgame												
By February, the task force will bring a fully-vetted recommendation to the board as to whether ANCS should pursue IB authorization.	E.D.												
Common Grading Practices	E.D.												
By October, the faculty/staff will adopt common grading practices that reflect 1.CES principles 2.Consistency across grade levels/campuses within the developmental differences as appropriate 3. Need for clarity in communicating information to parents. Student Performance Assessments	E.D.												
By January 2015, the leadership team will present to	E.D.												
the board a system of student performance assessments to measure student progress across all domains. This presentation will include an explanation of each assessment tool (including the new Georgia Milestones tests), what it measures, initial benchmarks where possible, and any associated costs.													
Reduction of Class Size	E.D												
By March 2015, the leadership team will present to the board a plan for the phased reduction in class sizes across the school to support teaching and learning objectives and to align with budget priorities.	E.D												

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Diversity													
By October 2014, diversity coordinator will be named. By December 2014, diversity coordinator and taskforce will present to leadership team a plan for new student enrollment outreach that insures the school's enrollment process is well-publicized across the city and steps to mitigate barriers for families to enter into the enrollment process (language, lack of information, inability to attend information sessions, etc.).	E.D												
Charter Petition Enrollment Policy	E.D												
By June 2015, the ANCS board will approve as a part of the school's charter renewal petition an enrollment policy that (1) defines student enrollment diversity target and (2) a means to achieve that target in accordance with all applicable state and federal policies and regulations. Upon renewal of our charter, this policy would take effect with enrollment for the 2016-17 school year.	E.D												
Foundation of Chaff Development													
Faculty and Staff Development	E.D.												
School Calendar By November 2014, leadership team will present a proposal to the ANCS Governing Board for recommended changes to the ANCS school calendar and schedule for the 2015-16 school year. The proposal will first undergo a period of review and feedback among parents and faculty/staff to be attuned to the needs of the full school community.													
Staff and Faculty Compensation	E.D./White												
By January 2015, a combined subgroup of the Board's Finance/Operations and Personnel committees will present a report to the full board—including any recommendations for changes—regarding the school's compensation structure.	/Santos												

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TKES and LKES Implementation (Teacher and Leader	E.D.												
Evaluation)													
By April 2015, the Executive Director will present to													
the board a report on the first full year of													
implementation of TKES and LKES and its overall													
effect on teachers and school leaders at both													
campuses with an emphasis on the quality of													
feedback delivered, impact on improving teaching													
and leading, and time spent on TKES/LKES													
implementation activities as compared to other													
professional activities.													
ED Professional Development	E.D.												
Utilize High Bar membership	E.D.												
Monthly meetings with other successful EDs in	E.D.												
Atlanta area													
Membership on other non-profit board (June 2015)	E.D.												
Participate in leadership coaching/training	E.D.												
Parent and Community Partnerships													
Parent/School Partnership	E.D./PTCA												
By October 2014, leadership team and PTCA will	E.D.												
jointly present to the school community guidelines													
for what the parent/school partnership at ANCS													
should look like—from an individual parent-teacher													
relationship to schoolwide practices.													
	1												

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Accountability and Compliance	Accountabi lity & Compliance Chair (ACC)												
Strategic Plan	ACC												
1. Present revised plan, obtain feedback from community and vote on final version.	E.D./ACC												
Report on accountability and compliance issues	E.D./ACC												
Charter Renewal													
 Develop charter petition. The Charter Petition is due in September 2015. APS has indicated that a streamlined charter renewal process will be used for existing, successful charters. 	E.D./ACC												
Board Governance													
 By February 2015, the Governance Committee of the ANCS Governing Board will present to the full board recommendations for enhancing board governance capacity, including training, board composition, and role of community members who are not ANCS parents in the governance structure. 	E.D./Board Chair												
 By June 2015, the ANCS Governing Board will take part in a collective assessment of High Bar membership and its impact prior to making a decision about renewing membership for the following school year. 													
Business and Operations	Business & Operations Chair (BOC)												
 Create task force to develop long-term facilities plan. By April 2015, the Business & Operations office will oversee the completion of a facilities assessment, including existing needs and identifying potential upgrades and improvements. This assessment will include information gathered from students, 	Lovell/BOC												

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	faculty/staff, and parents.													
2.	Approve multi-year technology plan. The plan will include recommendations for equipment, systems, staffing, and ongoing maintenance and assessment of technology needs.	BOC/Lovell												
3.	Implement phase 1 Middle Campus projects. By December 2014, the projects targeted for implementation using the CFGA "Grants to Green" grant will be completed within budget.	BOC												
4.	Implement "in-house" food service. Beginning in October 2014, the Executive Director and Director of Business & Operations will provide quarterly reports to the board about the implementation of food service program changes with data on program participation among students and faculty/staff, financials, and compliance.	Lovell/BOC												
5.	Conduct fixed asset audit	BOC	Timing TBD											
Fin	ance													
1.	Produce the 2015-2016 Annual Budget	BOC												
2.	Submit timely monthly reports for Board meetings	BOC												
3.	Support and report on the Annual Financial Audit Report and choose firm (March) for 2015-2016	BOC												
4.	Prepare financial / funding education materials for Board and for community.	BOC												
5.	Support for charter renewal process.	BOC												
6.	Support and report on the Annual Financial Audit Report and choose firm (March) for 2014-2015	BOC												
Fu	nd Development													
1.	By September 2014, the ANCS Annual Campaign will launch with an emphasis on increasing giving at any level from all parents. The campaign will feature mailings, phone solicitations, and small group sessions with parents from different grade levels to	Fund Developme nt Chair (FDC)/E.D.												

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	help educate parents about how ANCS is funded and													
	its unique funding challenges as a charter school.													
2.	Oversee the Fall Festival Fundraiser	FDC												
3.	Oversee annual campaign mail distribution	FDC												
4.	By November 2014, the Executive Director and Fund Development Chair will present to the ANCS Governing Board a plan for a major donor program that focuses on donor management and recognition and the role of the ANCS business office to support such a program.	E.D./FDC												
5.	Annual campaign presence at Winterfest and holiday communications.	FDC												
6.	Oversee the annual auction fundraiser	FDC												
7.	By March 2015, an external marketing campaign will be developed (in print and other media) to highlight the successes of our school and identify important areas of investment of financial resources.	E.D.												
8.	End of year Annual Campaign push	FDC												
Ре	rsonnel	Personnel (PC)												
1.	Monthly meetings with ED.	PC												
2.	Manage the process to complete three reviews of the Executive Director's performance	PC												
3.	 Establish goals for teacher performance/excellence (i.e., how do we attract, cultivate and retain excellent teachers at every level). Our bell curve seems to be very wide in the category of "competent." How do we drive for more "exemplary" teachers? Consider reliable mechanisms to help the board oversee Matt's/the principals' progress in teacher evaluation. 	PC												

DISCUSSION DRAFT Updated: 9-7-2014

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4.	Conduct the annual review of salary scale and the need to create or eliminate positions for 2015-2016	PC												
5.	Provide support and guidance during the contracting/hiring period for ED and principals as needed.													