



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

Helping students learn to use their minds well

September 3, 2014

Dear Parent/Guardian of a Current ANCS Student:

For years, ANCS has conducted our address verification process mid-year. This allowed for families to both verify their residence and state their intent for returning to ANCS the following school year in one process. Unfortunately, verifying addresses this late in the year caused a number of challenges.

To better align our address verification process with our state student "FTE count" schedule, ANCS will be beginning this process on September 5th when address verification paperwork will be sent home via communication folders (EC) or mailed (MC). Per our school's enrollment policy, all ANCS students must reside within the attendance zone for the Atlanta Public Schools. Completed and notarized affidavits need to be submitted with approved supporting documentation no later than Friday, September 26th. Families who do not complete or submit an incomplete verification packet will have to be withdrawn from ANCS. Our goal for next year is to begin and end the process prior to school starting to reduce the number of roster adjustments.

Letters of intent will still be sent home in December so that you may re-enroll your student and complete the application paperwork for siblings entering ANCS for the first time.

If you have submitted an address verification packet **AFTER** June 15th, you are exempt from this process.

If you have any questions, feel free to contact us:

Elementary Campus
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Middle Campus
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Take care,

Kelly Dennis
Student Information Specialist
Elementary Campus

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Middle Campus