



# ATLANTA NEIGHBORHOOD CHARTER SCHOOL

Helping students learn to use their minds well

## ANCS Address Verification

Date: \_\_\_\_\_

Full name of parent/legal guardian(s): \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Current address: \_\_\_\_\_

Children currently residing at address:

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1. That I am the parent/court appointed legal guardian of each child listed above.
2. That each child listed above resides with me full time at the address listed above.
3. That I understand that I must notify Atlanta Neighborhood Charter School (ANCS) within 14 days if I change residence or if any child listed above should change residence.
4. That I understand that representatives of ANCS may request additional documentation and/or visit my home to verify residency.
5. That I understand that a student enrolled in ANCS under falsified information is illegally enrolled and will be immediately withdrawn from school.
6. That I understand that making false statements or submitting false documentation to the ANCS and false swearing is a violation of O.C.G.A. §16-9-2, §16-10- 20 and/or §16-10-71 of the criminal laws of the State of Georgia and punishable by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both. O.C.G.A. 16-10-71.

By signing below, you are confirming that you have not changed residency within the past school year. If a student's residence or contact information changes during the school year, following spring registration or over the summer, the parent or guardian is required to notify the school. The parent or guardian must complete a new residency affidavit accompanied by new proof of residency documentation. This information must be submitted within **fourteen (14) days** of any move or change of address. This form should be returned to the Main Office or Registrar's Office of your child's school. Students discovered to have moved out of the school zone who have not informed the school of the updated address may be withdrawn immediately and placed in the school to which the current residence is zoned.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date



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### Important things to note regarding ANCS's change in procedure for Residency Verification

- Full residency verification including a notarized affidavit, mortgage/lease statement, current GA Power bill and additional documentation is needed for all:
  - Kindergarten students
  - All current 6th Grade students
  - New students in other grade levels
  - Current students that have moved within the last year
  
- All other students that do not fall into one of the above categories, will only need to complete the one page ANCS address verification form. This form does not need to be notarized.