



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

Helping students learn to use their minds well

Dear ANCS Community,

The nomination process for the Atlanta Neighborhood Charter School's 2013-2014 governing board of directors is now beginning. The governing board is the school's legal representative body. It is responsible for establishing, monitoring, and evaluating the policies and performance of the school. The board is made up of parents/guardians, school principals/executive director, and community members.

All members of the school community are encouraged to consider nominating parents or community members who they think would be effective board members. It is then the responsibility of the nominating committee to review the nominees and develop a recommended slate of nominees to be presented to the Governing Board for approval and then to the PTCA for ratification.

The nominees placed on the slate shall fulfill the requirements and goals for the composition of the governing board outlined in the ANCS by-laws. It is helpful if nominees have been active in the school community and/or possess specific skills that enhances the board such as finance, human resources or management, fundraising, non-profit or other governing board experience, legal, and/or media or public relations experience. Employees of the school, other than the principals and executive director, may not serve on the board of directors; however all employees may make nominations and participate in the PTCA ratification vote.

Position description for all board members:

- ∞ Regularly attend all monthly board meetings and other board functions.
- ∞ Chair a board committee and/or serve as an officer of the board.
- ∞ Provide oversight of the Executive Director.
- ∞ Provide leadership in implementing school vision and goals (including fundraising goals).
- ∞ Encourage teamwork within the group and facilitate communication among members.
- ∞ Serve as a positive force within the school.

The governing board requires representatives from both the elementary and middle school campuses. All board terms are for 3 years. Additional information about board committees and the governing board in general can be found in the ANCS bylaws located on the website.

To nominate yourself, please complete the Board Nomination Form found on the website and return it as directed. If you would like to nominate someone else, please do so by sending them the link and asking them to complete and submit the nomination form.

Completed forms should be submitted to Leslie Rowe, ANCS Board Chair. Electronic submissions may be sent to Lsrowedot@yahoo.com, and hard copy submissions may be sent to 705 Cherokee Avenue, SE, Atlanta, GA 30315. Forms must be received by **5pm, Friday, February 22nd**. LATE nominations will NOT be considered.

Sincerely,

Leslie Rowe
Chair, ANCS Governing Board