



# ATLANTA NEIGHBORHOOD CHARTER SCHOOL

Helping students learn to use their minds well

Dear ANCS Families and Community Members,

The nomination process for the Atlanta Neighborhood Charter School's 2012-2013 governing board of directors is now beginning. The governing board is the school's legal representative body. It is responsible for establishing, monitoring, and evaluating the policies and performance of the school. The board is made up of parents/guardians, ANCS school principals/executive director, and community members.

All members of the school community are encouraged to consider nominating parents or community members whom they think would be effective board members. It is then the responsibility of the nominating committee to review the nominees and develop a recommended slate of nominees to be presented to the Governing Board for approval and then to the PTCA for ratification.

The nominees placed on the slate shall fulfill the requirements and goals for the composition of the governing board outlined in the ANCS by-laws. It is helpful if nominees have been active in the school community and/or possess specific skills that enhance the board such as finance, human resources or management, fundraising, non-profit or other governing board experience, legal, and/or media or PR experience. Employees of the school, other than the principals and executive director, may not serve on the board of directors; however all employees may make nominations and participate in the PTCA ratification vote.

Position description for all board members:

- Regularly attend all monthly board meetings and other board functions.
- Chair a board committee and/or serve as an officer of the board.
- Provide oversight of the Principal/Executive Director.
- Provide leadership in implementing school vision and goals (including fundraising goals).
- Encourage teamwork within the group and facilitate communication among members.
- Serve as a positive force within the school.

The governing board requires representatives from both the elementary and middle school campuses. All board terms are for 3 years. Additional information about board committees and the governing board in general can be found in the ANCS by-laws located on the school's website at [atlncs.org](http://atlncs.org).

This coming year the following skills are particularly needed on the ANCS governing board: Human Resources or general management, non-profit management, and finance. To nominate yourself, please complete the Board Candidate Nomination Form (available at the school and on its website) and return it as directed. If you would like to nominate someone else, please do so by sending them the link and asking them to complete and submit the nomination form. If you have questions, please contact me at [michelleblackmon@comcast.net](mailto:michelleblackmon@comcast.net). **Nomination forms must be received on or before Monday, March 12, 2012.**

Sincerely,

*Michelle Blackmon*

Michelle Blackmon  
Chair, ANCS Governing Board