

Neighborhood Charter School
Board of Directors
Meeting minutes for November 28, 2007

Board Members present: current board members: Cheryl Booth, Cindy Cahalen, Anita Downing, Dena Robinson Christian, Shyria Coleman Johnson, Kelly McNally, Kole Camp, Erika Feldstein, Keith Rouse, Terry Roth, Steve Rothman, Margaret Jones, Curtis McHardy, William Teasley, Lesa Hope and Tammie Mitchell

Guests: Brooke Marty, Annie Perry, Amy Handler, Joyce Williams, Lisa Roberson

Meeting was called to order at 6:36 by Cindy Cahalen.

Terry moved to approve meeting minutes. Erika seconded. All voted to approve the minutes

Tammie moved to approve the agenda. Terry seconded motion. All voted to approve the meeting agenda.

Public comment was called for – no one presented.

New Business:

Brooke Marty and Annie Perry presented a fundraising plan for the 5th grade field trip that will take place on March 30th – April 1st. They asked the Board to match the fundraising efforts of the 5th grade.

Special reports:

Joyce Williams reported on the Holiday Sampler / Winterfest Program. The performances will take place on Dec. 12 (K-2nd Grade) and Dec. 13 (3rd – 5th Grade). We are asking attendees to bring a canned good item for the Atlanta Food Bank. Shyria Coleman Johnson reported on the annual campaign. The Fall Fling raised \$40,905 for NCS. The direct mail piece of the annual campaign will go out in January / early Feb. Anita Downing presented the dates for the Registration Task Force canvassing. It will take place on Dec. 1, Jan. 12th, and Jan. 29th. Volunteers will canvass in the SANDS and East Atlanta areas and make their way back to Grant Park. Curtis McHardy has agreed to head up the Retention Task Force. He has gathered some preliminary data regarding the families that have left NCS between 2005 – 2007. The next step will be to create a questionnaire to gather data from old families and new families once the committee is formed.

Unfinished business:

Amy Handler provided an update for the Creative Movement program. She also provided a plan for the next two semesters.

Interim Principal/Executive Director's Report

Margaret Jones presented report.

NCS has contracted with David York to facilitate the hiring of a new Principal / Executive Director. He begins focus groups on Dec. 3rd. The permit has been secured for the mobile unit.

The Building and Grounds Master Plan is being revised by John Brewster. Once it has been revised, it will come to the Board for approval. The Leadership Team has endorsed the Conflict Exploratorium conflict resolution workshop. Training of the NCS staff will occur in January. NCS was awarded the Gold Award for Greatest Gains in student achievement. 97% of NCS families have attended conferences and received their child(rens) first term report cards.

Personnel Committee

David York will meet with NCS staff Dec. 3rd – 5th and will meet with the Board on Dec. 5th. Parent groups will meet with him in January. He will compile a report for the Board after meeting with everyone. Then we will start the official search for a Principal / Executive Director. Two Long-Term Substitutes were hired, Joseph Holbrooks and Inez Besay. They will be working in a second grade class and as the Related Art Teaching Associate. The Board discussed extending Jackie Rosswurm's Administrative Consultant contract until Jan. 9th. Keith made a motion to extend her contract until Jan. 9th. Anita seconded the motion. 11 approved and 1 opposed.

Finance Committee

Keith Rouse presented an updated budget. Three things need to be added to the budget: 1). \$5700 for extending the Creative Movement program for the rest of the school year, 2). \$2500 for matching funds for 5th Grade Field Trip, 3). \$4500 for report card funding. Kole made a motion to approve all three things. Steve seconded the motion. All approved.

Parent and Family Involvement

Dena updated the board. Of the 20 families that are on probation, 5 have been released. The other 15 are being offered an extension.

PTCA

Anita Downing presented report. There will be a raffle both nights of Winterfest as well as the Holiday Sampler. Mad Science of Atlanta is coming to NCS on Dec. 4th. The PTCA is handing out 10 \$25 Target gift cards to needy NCS families recommended by the staff.

New Business

Cheryll Booth presented the NCS Technology Plan to the board. Steve motioned to approve the plan. Terry seconded the motion. All approved. Cindy Cahalen discussed the Board Terms and Elections. The procedure starts in January.

Announcements were read.

Terry motioned to adjourn meeting. Kelly seconded motion. All voted approval. Cindy Cahalen adjourned the meeting at 9:20.