

## **ANCS PTCA Board Report: May 2013**

### **Event/Funding Updates:**

#### *Run With the Wolves:*

Our very successful Run with the Wolves 5K/1 mile/Health fair event raised over \$5000 this year. Our vendor numbers grew in the health fair, we had some great sponsorship for the race itself, and runners received very full race bags with some great discounts and deals. Looking ahead to next year, Michelle Bowers and Michael Michaelides have agreed to be co-chairs leading this event.

#### *Middle School Talent Show:*

The MS Talent Show was held on May 3. This was a very well attended event, with high stage and audience participation. This was not planned as a larger fundraiser, but more as a community event—we just charged a small ticket fee of \$2. The PTCA made approximately \$350. Vendredi Hardeman and Candace Dixon planned this event.

#### *Principal's coffees:*

Both campuses held Friday coffees for parents this month. The MS coffee on May 17 included an opportunity to meet the newly hired MS principal, Cathey Goodgame.

#### *End of year event:*

The Executive committee voted to delay having a “barn raising” end of year event at the Elementary campus and decided it was better to plan something like this at the beginning of a new academic year instead of the end of this one. We considered still having a food truck/music outdoor event at the Middle campus, but decided that because May is a hectic month, and we don't need additional fundraising, we will wait to do an outdoor event next year.

In place of this, we thanked all our committee chairs and volunteers with a reception at the final PTCA general meeting, and decided to provide popsicles for kids on the last day of school (both campuses). We also decided to put \$200 per campus towards additional end of year teacher appreciation.

#### *End of Year teacher appreciation:*

The executive committee voted to provide teachers at the EC with some last week of school snacks and treats as a thank you, and to keep them energized in the final days of the school year. At the MC we will support an end of year party for teachers and staff. Beth Powell is working with the executive committee to plan end of year teacher appreciation.

#### *8<sup>th</sup> Grade trip to Washington, DC:*

The PTCA supported the MS with \$3000 towards this trip.

#### *5<sup>th</sup> and 8<sup>th</sup> grade graduations:*

The PTCA provided funds for both campuses to have post-graduation ceremony receptions. Lisa Roberson planned the cake/beverages reception at the elementary campus and Vendredi Hardeman for the middle campus.

*5<sup>th</sup> and 8<sup>th</sup> grade “GraduPaks”:*

Lisa Roberson and Kelly Dennis initiated these new bundles (which include tshirts with the names of class members) for graduating classes. Approximately 83 of these were pre-ordered and sold, and the profits will support the PTCA.

**PTCA Executive meetings/Year end meetings:**

*PTCA Executive Meetings:*

All committee chairs were invited to our April 15 meeting: we asked chairs to give us a quick wrap up of the year and offer suggestions for next year. Chairs have been sending us “info sheets” to fill out with suggestions for future years, planning notes, budget info so that we can organize a parent handbook. We are planning to work on the handbook in mid-May after our final PTCA general meeting.

The PTCA Executive committee also met on April 26 and on May 7. The April 26 meeting was focused upon discussing final budget items and requests, working on the new PTCA slate, and making decisions about end of year events. On May 7 we met to vote on the new budget, plan the general meeting, and discuss the Executive committee slate and committee positions.

*Additional end of year meetings:*

The Teacher Appreciation committee (led by Beth Powell with Ellie Cantkier, Laura Finch, Vendredi Hardeman, Narin Hassan, Lori Howard) met on April 25 to “rehash” teacher appreciation week and plan ahead for next year. We mapped out what aspects of the week we would like to retain and what to possibly change next year. A small “wrap up” Run with the Wolves meeting was also held on April 25.

*General Meeting:*

Our general meeting, on Tuesday, May 14, included a review of activity, review of budget, a chance to meet Cathey Goodgame, presentation of the BOD slate and presentation/vote on PTCA slate. We also organized a reception for our volunteers.

**PTCA End of year budget update:**

A few end of year budget items were added at our final executive meeting: we agreed to put \$1000 towards renovation of the MS teacher’s lounge, \$500 towards Tumblebooks for the EC library, and it was agreed that \$5000 was included as a line item for a Conscious discipline event (either bringing a speaker or supporting travel for teachers to the conference). A \$5000 line item for the COES conference in November is also confirmed for next year. We will be supporting the 8<sup>th</sup> grade field trip again with \$3000. We also voted on end of year teacher appreciation funds for both campuses.

We agreed to still have three mini-grant opportunities for teachers next year, and put aside funding for mini-grants as well as ongoing technology initiatives.

We presented our budget at the May 14 general meeting and it was approved. We have ended the year with a surplus of approximately \$21,000. This surplus exists after new line items were on next year's budget for professional development (\$10,000 for COES and Conscious discipline). We will be able to provide approximately \$15,000 in mini-grants next year as well (some of these funds may also be used to support technology initiatives).

**PTCA Handbook:**

We have begun the process of creating a PTCA handbook that can outline PTCA structure and provide guidelines for all committees and events. The handbook will outline the various roles and responsibilities for officers and chairs and also provide guidelines for event planning/making purchases/setting up timelines. We are currently doing an inventory of PTCA supplies (eg tablecloths, banners, supplies etc) so the handbook can include this information. The goal of the handbook is to prevent "re-inventing the wheel" each year and provide some history for committees/events to consider as they shift into new roles.

**PTCA Slate for 2013-14:**

In our March Executive committee meeting, after the approval of the new bylaws, we began to discuss creating a new slate. At the time, five current executive committee members agreed to remain as officers and some other potential candidates expressed interest. We agreed to do some courier announcements and have the two presidents work with the committee to gauge additional interest. Before our May 14 general meeting, a decision was made to form a nominating committee (comprised of Matt Underwood, Bill Turcotte, and Susan Cannon). The nomination committee selected our new President (Rebecca Earnshaw) and the presidents then worked with the nominating committee to fill some additional gaps that opened up in our slate.

Here is a list of the slate for 2013-14:

President: Rebecca Earnshaw

EC VP: Sonia Fuller/MC VP: Terry Roth

Treasurer: Lauren Robinson

Vol Coordinator EC: Shannon McCaffrey/Vol. Coordinator MC: Cat Jaffin

Secretary: Lori Howard

Ex-Officio: Narin Hassan and Vendredi Hardeman

We are currently checking in with our committee chairs to who will lead our committees and events. Most committees have begun to look for/confirm replacements. Narin and Vendredi will meet with Rebecca in early June to confirm these positions and to begin work on the school calendar.

**PTCA Promotional updates:**

Our final e-blast of the year was prepared and distributed on May 10.

**List of Events/Meetings:**

May 3 MS Talent Show

May 6 PTCA Executive meeting

May 14: PTCA General Meeting

May 17: 5<sup>th</sup> grade graduation; coffees on both campuses

May 21: 8<sup>th</sup> grade graduation

May 23: End of year teacher appreciation