



Proof of Residency Requirements
Administrative Regulation JBC-R(0) – School Admissions*

<p align="center">Parent/Guardian who owns or leases:</p>	<p align="center">Parent/Guardian whose name is <u>NOT</u> on the mortgage, lease, deed or Georgia Power Bill.</p>
<p>*Please provide the required documents for each category. There are a minimum of <u>5</u> documents required to prove residency.</p> <p><u>1. Provide one of the following:</u></p> <ul style="list-style-type: none"> ∞ Deed ∞ Mortgage statement ∞ Lease/rental agreement with the name, address, and telephone number of the owner/lessee. <p><u>2. Provide the following:</u></p> <ul style="list-style-type: none"> ∞ Georgia Power bill (current within 30 days) <p><u>3. Provide any two (2) of the following:</u> <i>(You may only provide documentation from a category once)</i></p> <ul style="list-style-type: none"> ∞ Current Georgia driver's license or Georgia identification card with the address of the residence; ∞ Current bank, credit union or other financial institution documentation (e.g. loan documents, credit card statement, monthly activity statement, voided check) with the address of the residence; ∞ Mail delivered by the United States Postal Service other than general mail addressed to occupant or resident with the address of the residence; ∞ Employer documentation (e.g. application for employment, health insurance, previously issued W-2 or Form 1099, pay stub) with the address of the residence; ∞ For the current year, a Fulton or DeKalb County property tax statement with evidence thereupon of payment and which shows the name and address of the residence; ∞ Voter registration documentation from Fulton or DeKalb County with the address of the residence; ∞ A current motor vehicle registration (tag receipt) with the address of the residence; <p><u>4. Provide the following:</u></p> <ul style="list-style-type: none"> ∞ Signed and notarized General Enrollment Affidavit (Form RF-102) <p>Principals may require additional proof of residency if necessary to ensue proper residency verification.</p>	<p>*Please provide the required documents for each category. There are a minimum of <u>6</u> documents required to prove residency.</p> <p><u>1. Provide one of the following:</u></p> <ul style="list-style-type: none"> ∞ Deed of owner ∞ Mortgage statement of owner ∞ Lease/rental agreement with the name, address, and telephone number of the owner/lessee. (You and your dependents must be listed as occupants) <p><u>2. Provide the following:</u></p> <ul style="list-style-type: none"> ∞ Georgia Power bill (current within 30 days) for the owner or lessee <p><u>3. Provide any three (3) of the following:</u> <i>(You may only provide documentation from a category once)</i></p> <ul style="list-style-type: none"> ∞ Current bank, credit union or other financial institution documentation (e.g. loan documents, credit card statement, monthly activity statement, voided check) with the address of the residence; ∞ Mail delivered by the United States Postal Service other than general mail addressed to occupant or resident with the address of the residence; ∞ Employer documentation (e.g. application for employment, health insurance, previously issued W-2 or Form 1099, pay stub) with the address of the residence; ∞ Voter registration documentation from Fulton or DeKalb County with the address of the residence; ∞ A current motor vehicle registration (tag receipt) with the address of the residence; <p><u>4. Provide the following:</u></p> <ul style="list-style-type: none"> ∞ Signed and notarized Affidavit of Residency (Form RF-103) <p>At the discretion of the Principal or designee, if evidence of a parent/guardian's residence within the District is still insufficient, the Principal or designee shall submit a referral to the school social worker or the Office of Student Placement. The School District may take whatever actions are necessary to verify the parent or guardian's residence within the District.</p>

***Atlanta Public Schools**