



Arrival/Dismissal/Parking Information for the Middle Campus

Morning Arrival

Students may arrive at school at the middle campus no earlier than 8:00 a.m. unless taking part in a club or teacher help session. The school is not responsible for students who are dropped off before 8:00 a.m. Parents dropping students off or picking students up by car should do so along the right-hand side of Essie Avenue only—no vehicles should drop students off along Emerson Avenue. Students should enter the building through the main entrance on Essie Avenue by the gym. If you need to enter the building during morning arrival please do not park in the carpool line or in the parking lot. School starts at 8:30 am.

Students who wish to ride their bikes may do so. Bikes may be locked at one of the bike racks at the school. However, the school is not responsible for the bikes while on school property or while the student is riding to or from school. All students must have on a helmet when biking in compliance with the school's helmet use policy.

Afternoon Dismissal

At the end of the school day, all students will be dismissed at the 3:45 bell.

Walkers are asked to remain on the sidewalk and those crossing at Essie and Emerson should wait for adult instructions. Bikers should walk their bikes down the sidewalk unless carpool traffic is clear on Essie. Students who do not walk or ride their bikes to school should be picked up no later than 3:55 each day (2:25 on Wednesdays) unless staying for an after school activity. **Any students who have not been picked up by 3:55 (2:25 on Wednesdays) will be checked in to the ANCS after school program (daily after school charges will accrue).**

In an effort to make dismissal a safe and efficient process for all, please follow the guidelines below:

- Obey all traffic safety laws and follow the instructions of school staff supervising the dismissal process.
- The car riders' line is on the right-hand side of Essie Avenue in front of the school. Vehicles should not pick up students on the left side of Essie or on Emerson.
- The student loading zone will be between the gym doors and the parking lot entrance on the right side of Essie. Cars behind that area will need to wait to pull forward into the loading zone before students can get into cars.
- ANCS has a no-idling policy. Please do not let your car idle while waiting in line. A staff member will direct you when the line needs to move forward.
- Please limit your need to enter the building during dismissal, as all staff members will be involved in supervising this process. If you must enter the building during dismissal time, please park on the left hand side of Essie Avenue to allow the carpool line to move smoothly while leaving openings for our neighbors' cars to pull in and out of driveways.

- Please do not plan to check students out after 3:30 (2:00 on Wednesdays).

If you need to park and come into the middle campus building at any time, please heed the following:

- Do not park in the faculty/staff lot at any time during the school day. We have reached capacity in the lot and want to reserve all the spaces for our staff and faculty.
- Do not park on the right-hand side of Essie Avenue in the mornings or afternoons during carpool time. This will slow down our carpool line.
- Observe all street parking rules. Do not park in a crosswalk or blocking any driveway. Do not park blocking a fire hydrant!

Any students who have not been picked up by 3:55 (2:25 on Wednesdays) will be checked in to the ANCS after school program (daily after school charges will accrue).

School Hours

- Elementary Campus 8:00 am – 3:00 pm Monday, Tuesday, Thursday and Friday
- Elementary Campus 8:00 am – 1:30 pm Wednesdays
- Middle Campus 8:30 am – 3:45 pm Monday, Tuesday, Thursday and Friday
- Middle Campus 8:30 am – 2:15 pm Wednesdays